

U.S. Service Academy Nomination Application Checklist

Please make sure that the required items listed below are received by Congresswoman Foxx's office **before 5:00 p.m. on Friday, October 31, 2025**. **Incomplete and late applications will not be considered for nomination**, so submit **ALL** your materials to ensure consideration for nomination. To confirm receipt of your materials, please contact Simon Connolly in the Mayodan district office at (336) 778-0211.

- ☐ **Applicant Information Form.** This must be completed and signed by the applicant. Please write legibly or type the responses. Include a 4 x 6 recent color photo, (Head and Shoulders photo).
- ☐ **Official High School Transcript.** This should include your current coursework, your GPA through at least your junior year, and your class rank.
- ☐ **Official SAT/ACT Scores.** You may wish to send your scores directly to our office through the college boards. Please note that it can take 2-4 weeks for the scores to arrive at our office, so plan your test date(s) accordingly. Congresswoman Foxx's Score Codes are: SAT: 7424, ACT: 7583.
- ☐ **Personal Essays.** This section of the application is a great place to demonstrate your strengths and character to the Congresswoman and her panel of Service Academy board members, with whom you will interview. Please use a separate, typed document to submit this part of the application.
- ☐ **Resume.** On a separate, single page, please describe any work or community volunteer experience, athletic participation, awards or commendations, and any other activities that you feel to be noteworthy.
- ☐ **Recommendations.** You are required to submit a minimum of 3 letters of recommendation. These letters may be written by counselors, teachers, religious leaders, coaches, employers, mentors or community leaders. Letters from family members or friends should not be submitted and will not be considered. The 3 recommendations must be sealed in an envelope with the recommender's signature over the flap. You may submit up to 2 more additional recommendations for a maximum total of 5.
- ☐ **Official College Transcript** (if applicable). This should include courses currently in progress and your GPA.

Please send all of the required materials to:

**U.S. Congresswoman Virginia Foxx
Attn: Simon Connolly
208 West Main Street
Mayodan, NC 27027**

If you have any questions, please contact Congresswoman Foxx's Service Academy Coordinator Simon Connolly by phone at 202-960-5091 or 336-778-0211
or by email at: simon.connolly@mail.house.gov

Applicant Information Form

Full Name: _____
(Last) (First) (Middle) (Preferred Name)

Home Address: _____
(Street/ P.O. Box)

(City) (State) (Zip)

Home Phone Number: _____ Alternate Phone Number: _____

Email Address: _____

Gender: ☐ Male ☐ Female Are you a US Citizen? _____

Social Security Number: _____ Date of Birth: _____

Name of parent(s) or guardian(s): _____

Are you the dependent of an active or retired member of the United States Military? No _____ Yes _____

Which Service Academies have you applied to _____

High School : _____
(School Name)

(School Street Address) (City) (State) (Zip)

(School Phone Number) (School Counselor's Name)

Expected Date of Graduation: _____ GPA (on a 4.0 scale): _____ Class rank: _____/_____

SAT Scores: Critical Reading _____ Math _____ Writing _____ Composite _____

ACT Scores: English _____ Math _____ Reading _____ Science _____ Composite _____

Applicant Information Form

Have you ever been charged with or convicted of a felony? Yes_____ No_____ If yes, explain in detail on a separate sheet.

Have you ever received any disciplinary action in school? Yes_____ No_____ If yes, explain in detail on a separate sheet.

Are you being recruited by a service academy for athletics? If yes, list the academy and sport.

Have you attended an Academy Summer Leadership Seminar? Yes_____ No_____ If yes which session(s) did you attend? _____

Please indicate which service academy you would like to attend. If you are interested in multiple academies, please rank your interest from 1 to 5, with 1 being your first choice and 5 being your last:

U.S Military Academy _____

U.S Naval Academy _____

U.S Air Force Academy _____

U.S Merchant Marine Academy _____

U.S. Coast Guard Academy _____ (please note: A Congressional nomination is NOT required for this academy)

Please list other offices from which you plan to seek a nomination from

Applicant Information Form

Application Agreement: Please read the statement below before signing and completing your application. Your signature at the bottom of this page indicates that you agree with this statement. If your signature is not included below, your application will be considered incomplete, and you will therefore not be considered for a nomination.

I certify that, to the best of my knowledge, the information I have provided in my application is accurate. I understand that all of the required application materials must be submitted to Congresswoman Foxx's Boone Office and that those materials must be received before 5:00 p.m. on Friday, October 31, 2025, and any failure on my part to do so will render my application incomplete. I understand that attending a service academy requires that I complete a minimum of 5 years of military service after my graduation, and I am prepared to complete that requirement. I certify that I am a U.S. Citizen, or that I will be a U.S. Citizen by July 1, 2026. I am a legal resident of the State of North Carolina. I will be between the ages of 17 and 23 years old on July 1, 2026. I am not married. I am not pregnant. I do not have any child support obligations.

Signature: _____ Date: _____

Printed Name: _____

Privacy Act Statement: The submission of the requested information constitutes authorization for review and disclosure of this information by Representative Virginia Foxx, her staff, her Service Academy Review Board, the Academy Admission Office, and the media.

Signature: _____ Date: _____

Printed Name: _____

Personal Essays

Please attach a separate, typed document with the answers to three of the five questions below. Please note the word limits to each question and keep to those limits. This section of the application is a great place to demonstrate your strengths and character to the Congresswoman and to her panel of Service Academy Board members, with whom you will interview.

1. *When did you first become interested in attending a service academy, and what sparked your interest? (500 words or less)*
2. *What are your greatest strengths and weaknesses, and what steps have you taken to build on your strengths and improve your weaknesses? (500 words or less)*
3. *Describe a time in your life when you faced adversity and explain how you handled it. (500 words or less)*
4. *Describe an experience that demonstrates your ability to act as a leader. (500 words or less)*
5. *In a field of thousands of talented and driven students applying for service academies, what uniquely qualifies you to attend a service academy? (500 words or less)*